

**Universitat de Lleida**  
 Vicerektorat d'Estudiants  
 i Ocupabilitat

**Universitat de Lleida**  
 Vicerektorat d'Ordenació  
 Acadèmica i Qualitat

**Universitat de Lleida**  
 Consell de l'Estudiantat

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# STUDENT REPRESENTATION AND PARTICIPATION REGULATIONS AND THEIR ACADEMIC RECOGNITION

**VICE-RECTORATE OF STUDENTS Yo  
 OCCUPABILITY VICE-RECTORATE OF ACADEMIC ORDER  
 I QUALITY  
 CONSELL OF L'ESTUDIANTAT  
 UNIVERSITY OF LLEIDA**

*approved per Acord no. 71 of the Council of Government of 3 of maig of 2022*



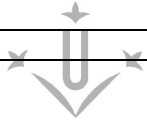
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## PREAMBUL

L'article 3.5 of the [Normative of the subject cross](#) of the University of Lleida, approved per l'Acord no. 161/2013 of the Governing Council of June 26, and modified by this body on May 28, 2014, March 30, 2016 and April 28, 2020, provides that student representation and participation has a consideration especially in the transversal training of students. It is per això that the vice-rector at both competencies in students, both the collaboration of the Council of Student (CEUdL), ha of unwrap a normative that regulates the correct exercise and reconnaissance of this training. The first regulation that responded to this need will be approved by the Governing Council in 2016 and modified in any way. 2017.

S'al legava in those moments that them normative Yo provisions legal current Yo els Statutes of the University of Lleida had present the participation of the student in els organs of govern of the University, that li atorgaven he dret of participate in he govern of the University Yo in els own bodies of representation of the students in the established terms. It is feia esment also of the fet that the representation student was (Yo is), in she mateixa, a activity formative, ha that exercise the representation student facilita l'aprenentatge Yo the inn in practice d'aspectes relations to both the capacity d'organització, he treball in equipment Yo the driving d'equips of treball, the planning d'activitats, the benefit of you serve, l'articulació of mechanisms of communication, the defending d'idees Yo the responsibility individual Yo institutional. Is remember that l'Estatut of l'student university (Royal decree 1791/2010, of 30 sow) reconeix els students com to protagonists of university activities, and consequently they have to assume "the commitment of co-responsibility in the making of decisions" participants in the different governing bodies mitjançant their triat representatives democratically.

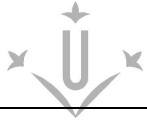
The key remains that the UdL wanted to promote student participation through the bodies of representation, per to the which stuff was necessary the implication of tot the student in the millora of the University per get that fos modern, progressist Yo of quality

Despres of gairebé sis anys of validity of that normative ha up he moment d'adapt the text to the form of student representation that is currently donated to the UdL. The present regulations recognize the figure of the academic delegates, present to the different degrees that they impart. the Universitat. Is tracta d'una figura estesa to the UdL, that No had, but, a clear definition i global.

Aquesta normativa preserva l'esperit of them that l'han precedit, but vol anar month In the Yo adapt- adapt to them necessitats current per I will answer als objectius Marcats previously

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## CAPITOL I. OBJECT

### ARTICLE 1. PURPOSE OF THE REGULATIONS

The present normative tea per object regular the figure dels delegates Yo subdelegates of the Universitat de Lleida and the functions, rights and obligations that are its own, so as to establish the procedure for making your choice in a manner democratic.

Complementarily, the present normative stableix he procedure per to the reconeixement of credits per l'exercici of them others forms of representation student Yo the intervned in activities and courses in the field of student representation and participation, to donate compliments to the legislation current <sup>1</sup>.

## CAPITOL II. ELS DELEGATES

### ARTICLE 2. DEFINED Yo TIPUS OF DELEGATES Yo SUBDELEGATS

1. Delegat either delegate of courses : understand per delegate either delegate of courses l'student that have designat els students registrations in a courses determinate in qualsevol of them Official qualifications taught by the UdL. In case you have a degree, you have different degrees of teaching (torn of Mati, torn of late, diverse torns totally independents or displaced turns), each turn will have the consideration of different courses to the effect of the application of the present normative. Amb character general, he delegate either delegate exerceix the representation of the seu courses in els termites that stableix this one normative.
2. Subdelegate or subdelegate of courses : is intended for subdelegate or subdelegate of courses of the student who has functions of supporting the delegate. In cases of absence or impediment temporary of the delegate either delegate n'assumeix temporarily them functions.
3. Delegate or delegate of the subject : s'entén per delegate or delegate of the subject for the student that they have designat els students registrations in a subject in qualsevol of the official qualifications taught by the UdL. The subject delegates must coordinate both the subject delegates. courses

### ARTICLE 3. COMPATIBILITY BETWEEN CAREERS

1. Them functions dels delegates are compatible amb qualsevol other càrrec of student representation in the different bodies of the University
2. Per to the tria dels delegates subject they have priority els students that No exerceixin this functioned at the time of l'eleccion. If there are no alternative candidates, any student pot be delegate either delegate of diverse assignments to the mateix temps.

<sup>1</sup> Article 7.1. i de l' [Estatut de l'estudiant universitari](#).

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#### ARTICLE 4. DURATION OF THE MANDAT

1. The duration of the term of office of the course delegates is an academic course, in accordance with the official academic calendar that governs the degree. However, the delegates maintain their functions until the beginning of the following academic year, and cease definitively. in he càrrec Quan is produeix the election of the nou delegate either delegate.
2. Quan els delegates of courses vulguin continue in he càrrec per a nou courses academic Yo no hi hagi candidatures alternatives, the renovation is will produce of manner automatic.
3. The duration of the mandate of the subject delegates is that of the subject in the academic course in which it was held. l'election.

#### ARTICLE 5: DISTRIBUTED I NAME OF DELEGATS

1. He Council of Student of the centre, either the address of the center Yeah No is possible, pot escollir who figures, from the establishments in article 2, they are applicable tenint in compte the points following:
  - a. In the case of application of the figure of course delegate, in general terms, each course of a degree must have a delegate who must exercise the functions. correspondents.
  - b. In the case of application of the figure of subdelegate or subdelegate of courses, in general terms, each course of a degree must have a subdelegate or subdelegate who must exercise the functions. correspondents.
  - c. In cas application of the figure of delegate either delegate d'subject, he Council, wave address of the center Yeah No is possible, ha of decide in who assignments the existence of this is necessary figure.
2. In cas that he center considered necessary introduce you do not see figures of delegates either vulgui fer one proposal of distribution different, will burn to dye in compte els criteria following:
  - a. What are all the qualifications? representation.
  - b. That hi hagi proportionitat between the name of students representatives.
  - c. That the new figure of delegate or proposed delegate does not exercise the functions attributed to other figures provided for in this normative.

The proposal ha of be approved per the Commission d'Afers Students Yo ha of to dye The favorable report of the Student Council of the center.

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## ARTICLE 6. FUNCTIONS OF THE DELEGATS AND SUBDELEGATS

These are the functions of all the delegations and subdelegates of the University of Lleida:

1. Represent, in them questions that estiguin dins of the seu scope d'actuació Yo competencies, els students davant he professorat, the address of the centre, els departments Yo any organ the University that els demani information per to the compliment of them seues functions, without prejudice to the representative functions that correspond to the student councils of the centre, the CEUdL and the three representatives of the students who are members of the collegiate bodies of the UdL.
2. Represent, in them questions that estiguin dins of the seu scope d'actuació Yo competencies, the students of each class group given by the Student Council of the center and the CEUdL, without prejudice to the representative functions that correspond to other students members of these col-legiat bodies of the UdL.
3. Transmit the information necessary for the adequate relationship between the students who represent any of the bodies of the center to which pertanyen.
4. Remetre to the Council of Student of the center them proposals, requests Yo claims of the seu courses that hagin of be transfers to organs of representation superiors.
5. Convenc els students that represent so many vegades com consideration oportune for the correct compliment of the sign it worked.
6. Fer d'interlocutors davant he professorat Yo he coordinator either coordinator of grau When you have a problem that cannot be solved in the immediate or nearest environment.
7. Be part of the committee of delegates of the Center's Student Council, in the terms established in article 9 of the present normative.
8. Qualsevol others actions necessaries per to l'adequat compliment of the seu mandat.

## ARTICLE 7. DRETS DELS DELEGATS I SUBDELEGATS

These are the addresses of the delegations and subdelegates of the University of Lleida:

1. exercise lliurement the seua representation either delegation Express yourself lliurement, sense more limitations than those derived from the legal norms and the framework of respect that must be exercised chap to qualsevol member of the community university Yo chap to the instituted.
2. Provides accurate and concrete information on the issues that affect students, always d'acord amb the legislation current in subject of protection of facts.
3. Make the representation work compatible with the other academic activities. In order to guarantee this right, the centers must arbitrate procedures so that the academic activities of the delegations and subdelegates are not affected by the representation activities, and they must avoid, to the extent possible, the calling of meetings in preparation and implementation period d'examins.
4. Rebre acadèmic reconeixement per l'acompliment de les seues functions mitjançant l'obtenció of credits of subject cross, in els termites that stableix he capitol SAW of the present normative.
5. Obtain a CEUdL diploma in which the seua tasca is accredited as delegates or subdelegates.

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6. Get he reconeixement explicit Yo automatic of the seua tavern of representation in all els scopes of the University of Lleida, Yo month concretely in he center to the which pertanyen. For this purpose, the name of the delegates must be included in the directory of the Portal of the delegates. Yo the via per contact-hi. Additionally, in them pages Web of them degrees have included a link to the Portal dels directorydelegates
7. dispose, in he cas dels delegates of curs, dels permissions necessaris dins of l'espai of the seu grau, double grau either master to the Campus Virtual that els permit fer them tasques following:
  - a. Send communications (announcements and missatges) with the possibility of discriminating subjects, groups and courses.
  - b. Promoure votes that puguin be adreçades to groups Yo assignments concretes.
  - c. Bid up to l'espai of l'ensenyament resources that continue d'interest per als students who represent, always respecting the law of copyright and other applicable legislation.

**ARTICLE 8. OBLIGATIONS OF DELEGATS AND SUBDELEGATS**

These are the obligations of the delegates and subdelegates of the University of Lleida:

1. exercise a representation fidel Yo active dels interests dels students that els they have triat.
2. Attend the meetings of the collective that represent and channel the proposals, initiatives and claims, without prejudice to the right of any student to raise them directly als organs of govern d'acord amb els procedures estarts per the UdL.
3. Emetre in finalize each semester of the courses a report that inclogui els The most notable events (proposals, meetings, problems or questions), here are the final actions to terme. Aquest report l'han of lliurar, in sol-tender he reconeixement of credits, to the Student Council of the center to which pertanyen.
4. Fer bon úss de la informació rebuda per raó del suu càrrec, respectant-ne la confidentialitat in els termites that stableix the legislation current applicable.
5. protect, foment Yo defend els bens Yo drets of the center to the which pertanyen Yo of the UdL.
6. Inform els seus representatives of them activities Yo resolutions dels organs col·legiats, així com les seues performances en aquests organs
7. Do not use the carrec for a benefit own
8. Conèixer and respect the present regulations, together with other applicable regulations and normatives.

**ARTICLE 9. THE DELEGATS COMMITTEE**

Amb the finality of guarantee a communication fluid between he Council of Student of the center i els delegates, s'ha of create a commission internal amb them characteristics following:

1. The commission s'ha of say *Commission of Delegates of the Faculty/School of [name of the center]* .
2. The committee must be made up of all the delegates and subdelegates of the center plus the members of the Coordination Team of the Student Council dedicated to the coordination tasks of delegates
3. The committee is chaired by a member of the Coordination Team of the Student Council. designate per to this one tavern, that pot be different per to each met.

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4. The drafting of the minutes of the meetings of this committee corresponds to the secretary of the Student Council or the person who designi.
5. The academic representatives of the center can attend the committee with guests if they do not considers necessary who the presidix, amb see but sense vote
6. The committee of delegates is a communication committee and informative.

To ensure the proper functioning of this committee, it will take time to keep the directory up to date. of the Portal dels delegates per allow that els delegates puguin rebre communications per correu electronic

### CAPITOL III. ELECTION OF DELEGATES

#### ARTICLE 10. REGULATION OF THE PROCEDURE

The election of the delegates must be adjusted to what is provided for in these regulations, and the Electoral Regulations of the University of Lleida are subsequently applied.

#### ARTICLE 11. CONDITION OF ELECTORS

1. Students who have enrolled credits corresponding to subjects of the academic course or the group to which the election is circumscribed may be electors of the course delegates.
2. Students enrolled in the subject may be electors of the subject delegates.

#### ARTICLE 12. CONDITIONS OF ELIGIBILITY

1. You can be a delegate of any course for which the student has enrolled credits from which he or she belongs mostly to the course for which he or she is applying. In cases where the name of the subjects coincides between two courses, you will only be able to apply for the month alt.
2. Pot be delegate either delegate subject qualsevol student enrollment in The subject that complies with the compatibility requirements established in article 3 of the present regulations.
3. The student that hagi status destituït in some occasion of the càrrec No will be able return to opt for l'election. Aquesta prohibicion pot be revoked pel deganat either the address of the center either the coordination of the Student Council of the center.
4. The above conditions are applicable to the subdelegation career or subdelegate.

#### ARTICLE 13. CALL FOR ELECTIONS AND VOTING

1. Each student council, or the center management if this is not possible, must establish the selection procedure that best suits the conditions of the center. Qualsevol procedure must comply with the conditions following:

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- a. It must be a democratic process that allows the participation of all students who have the condition d'electors.
  - b. It must be allowed that all students present their candidacy eligible.
  - c. Ha of foresee a processes d'election per to each figure triad pel center segons which is established in article 5 of this normative.
2. To simplify the process, the delegate is the subdelegate among the students who are eligible.
  3. In case a center does not establish a specific order, the following procedure must be applied:
    - a. The Student Council organizes the process of electing the course delegate for the first course of each degree. For higher courses, the delegate sortint organization he process, always that No is presenti to the re-elected, and in this case the organization corresponds to the Council
    - b. The Student Council organizes the election process of the subject delegates.

#### **ARTICLE 14. CENSUS ELECTORAL**

The address of the centre, amb assistance of the Secretary of the centre, ha of provide to the Student Council corresponds to a list of students enrolled in each subject, specifying he grau Yo he courses to the which pertany tenint in compte the itinerary official of the titling

#### **ARTICLE 15. CANDIDATURES**

1. The presentation of candidatures is possible during these qualifications to this effect of agreement with the article 13.
2. The presentation of candidates must follow the instructions included in the call electoral.

#### **ARTICLE 16. CHALLENGES I FINAL PROCLAMATION**

1. The results of the different electoral processes can be challenged before the degà or degana either he director either director of the center in cas that s'hi appreciation irregularities.
2. The term to go through against the results is five naturals, transcorreguts which the choice is made ferma.
3. Are legitimacy per interpose resources against els results els candidates, proclamations either not proclamations, and the Student Council of the center.
4. The challenge must be submitted in writing through the electronic address of the University of Lleida adreçat to the degà either degana either he director either director of the center.
5. In the five days following the end of the claims period, the manager or director of the center must resolve the claims that have been made. The decided about a claim prey pel degà either degana either he director either director of the center is ferma i no s'hi pot travel.

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6. A vegada resolved them claims s'ha of fer the proclamation definitive. He Council The Center's Student Department must publish in the directory of the Delegates' Portal the information of each of the Delegates and Subdelegates. triats.

#### ARTICLE 17. INTERVENTION OF THE CANDIDATS

After voting, candidates can have a short period to donate to help build their pla d'activitats. Yeah hi ha diverse candidates s'ha of to distribute of temps per such that he process of voting is pugui unwrap in l'horari of the subject, Yo l'ordre of them interventions It has to be sorted. The interventions have to be organized so that they consume the minimum and essential time of teaching.

### CAPITOL IV. LOSS OF THE STATUS OF DELEGAT OR DELEGATED

#### ARTICLE 18. VACANCIES

1. In the term that goes from the beginning of the academic course to the definitive proclamation of the delegates, the delegates triats in the previous academic course act as delegates in functions. In cases where there are no enrollments, the Student Council of the center must appoint representatives who will exercise the functions for purposes that are not elected by us. delegates
2. If, for any reason, the position of course or subject delegate becomes vacant, a new election must be made. Temporarily, the center's Student Council must nominate a representative who will exercise functions for purposes that are not elected. he nou delegate either delegate. The announcement d'aquesta not going voting ha of follow the one established in article 13 of the present normative.
3. In case of vacancy of the subdelegate position, the delegate must designate a other person per unwrap it. Aquesta designation s'ha of communicate to Council of Student correspondent why pugui update them facts.

#### ARTICLE 19. DISMISSALS

1. Delegates or subdelegates that do not complete the functions or obligations established by these regulations will be separated from the càrrec.
2. The course delegates, the course subdelegates and the subject delegates can be dismissed by the coordinator of the Student Council of the center or by the coordinator of the Grau.
3. The cessation of functions will take effect immediately after the communication of the dismissal to the affected student through the official electronic address of the University. The communication of the dismissal corresponds to the Student Council of the center, and has included a summary of the reasons that have been given to it. provocat.
4. The dismissal may be reviewed by the degà or degana or the director of the center.

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## CAPITOL V. LES ASSOCIACIONS

### ARTICLE 20. REGULATIONS OF ASSOCIATIONS

The associations of the UdL are governed by what is provided in the [Regulations of the associations students of the University of Lleida](#) (Acord no. 20/2016 of the Governing Council, modified by Agreement no. 294/2017).

## CAPITOL VI. RECONEIXEMENT DE CREDITS

### ARTICLE 21. ASSUMPTIONS FOR OBTAINING CREDITS

Students can obtain transversal subject credits using any of the following mechanisms:

- Assistance to some dels courses of training in representation student organizations pel CEUdL or the center councils with the vistingrau, respectively, of the Vice-rectorate of Students and Occupancy or of the center corresponding
- Development of tasques of representation in organs col·legiats d'ambit general or individual from the University of Lleida.
- Development of the functions of course delegate, course subdelegate or delegate d'subject.
- Development of them functions of coordinator either coordinator, either member d'un team of coordination, d'un council of the student of center either of the of the UdL.
- Collaboration in activities organized by CEUdL or the councils of center.
- Development of the functions of coordinator or person responsible for some of the associations registered in the Registry of Associations of the University of Lleida.
- Development of functions mentoring.
- Development of other functions of student representation recognized by the Vice-rectorate of Students and Occupational Affairs or the CEUdL.

### ARTICLE 22. TRAINING COURSES IN STUDENT REPRESENTATION

1. With the objective of improving the qualifications of the different student representatives of the University of Lleida, together with any interested student, the CEUdL or the councils of center can organize courses either days of training
2. These courses or days must have the approval of the Vice-rectorate of Students and Occupations, in the case of the organizations of the CEUdL, or of the direction of the centre, in the case of the organizations of the councils of center.
3. Enrollment in these courses or days is available through the secretary of the Vice-rectorate of Students and Occupations, in the case of courses organized by CEUdL, or through of the Secretary of the deganat either of the address of the centre, in he cas dels organitzats pels consells de center.

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4. The registration conditions, along with the requirements necessary to obtain the credits of subject cross, s'han of fer public previously Com to rule general, Due to the other criteria that can be used to establish the organization of the course or day, obtaining these credits will require a minimum attendance of 80%. The qualification of the course or day will be *suitable* or *not apt*
5. He Vice-rectorate d'Students Yo Occupancy either he deganat either the address of the center will issue a certificate of completion of the course or day to students who have obtained the *qualification* . The certificate must be presented to the center's secretary to apply for a tender. he reconeixement of credits Yo the seua included in the file of l'student.

### ARTICLE 23. NAME OF CREDITS RECONEGUTS PER REPRESENTACIÓ AND STUDENT PARTICIPATION

The obtaining and recognition of credits, according to the level of representation and participation, are articulated as follows:

- The credits of the different levels of representation and participation are power accumulate.
- The activities that contribute directly to the recognition of credits may be before or after the entry into force of this regulation, but the name of credits that are established in this will be given. article.

He name of credits that is can grant in it worked of the naturala of the representation either stable participation in the manner next:

1. It is possible to tender for the reconnaissance of **0.5 credits** in the cases following:
  - Members of the plenary sessions of the centre's student councils . Requirements:
    - i. Not be a representative of the Senate, the center board or the departmental councils.
    - ii. Attend 80% of the Plenary Sessions of the Consell de l' Estudiantet.
    - iii. Haver complert any of mandat.
  - b. Subject Delegates . Requirements:
    - i. Haver exercise he mandat durant a temps equal to the lasted of l'subject.
    - ii. Have completed both the functions and obligations established by this regulation.
    - iii. Is will be able grant ends to 1 credit in cas that he Council of Student from the center considered that the dedication ha status superior to the l'usual.
2. It is possible to tender for the reconnaissance of **1 credit** in these cases following:
  - a. Members of the Senate, the center board or the department councils . Requirements:
    - i. Haver complert two years of mandat.
    - ii. Attend to totes them sessions of l'organ (except per cause of force major).
    - iii. Participate in 80% of the plenaries of the CEUdL or a council ofcenter.
  - b. Course subdelegates . Requirements:
    - i. Haver complert any of mandat.
    - ii. Have completed both the functions and obligations established by this regulation.

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3. It is possible to tender for the reconnaissance of **1.5 credits** in these cases following:
  - a. Realization of the mentoring course of the UdL Acompanya program - Nèstor program. Requirements:
    - i. Comply with the requirements established by the regulations of the program.
    - ii. Overcome the objectius of courses
  - b. Course Delegates. Requirements:
    - i. Haver complert any of mandat.
    - ii. Have completed both the functions and obligations established by this regulation.
    - iii. Is will be able grant ends to 2 credits in he cas that he Council of the Student of the center considered that the dedication ha status superior to l'usual.
4. It is possible to tender for the reconnaissance of **2 credits** in these cases following:
  - a. Members of the Governing Council of the University of Lleida. Requirements:
    - i. Haver complert any of mandat.
    - ii. Attend all sessions of the Governing Council (except due to force major).
    - iii. Participate in 80% of the plenaries of the CEUdL or a council of center.
  - b. Members of the study commissions of the centers. Requirements:
    - i. He reconeixement d'aquests credits is incompatible amb he recognition of credits for being a representative of the board of center.
    - ii. Attend to totes them meetings of l'organ (except per cause of force major).
    - iii. Complete two years of mandat.
  - c. Coordinators or managers of UdL student associations. Requirements:
    - i. Haver complert any of mandat.
    - ii. That the association is registered in the Registry d'associacions.
    - iii. That the election for the candidate should mitjançant a democratic process of agreement with the statutes that govern l'associació.
5. It is possible to tender for the reconnaissance of **3 credits** in these cases following:
  - a. Coordinators or members of the Coordination Team of some of the student councils of the University of Lleida. The applicable requirements are those that emerge from the Regulations of the CEUdL.
  - b. Participated in the UdL Acompanya program - Nèstor program. The applicable requirements are those that emerge from the program regulations. In case not s'hi specify requirements concretes, l'student haura of fer a report of the performances dutes to terme.

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## ARTICLE 24. CREDIT CERTIFICATION PROCEDURE FOR A DELEGATS AND SUBDELEGATS

els delegats Yo subdelegats they have of continue he procedure next per get the certification credits:

1. He processes of certification s'ha of fer preference to through of the Portal dels delegats of the University of Lleida ( [www.delegats-estudiants.udl.cat](http://www.delegats-estudiants.udl.cat) ) and can fulfill the requirements that are stable.
2. In cas that he Portal dels delegats No stigui operatiu, he processes s'ha of unwrap from the way next:
  - a. Lime sol-tender to the Council of Student of the center l'emissió d'un certification on It is necessary to recognize the number of credits that must be granted. This request must be sent to l'adreça electronics of the Council amb l'assumpte "Recognition of delegate credits" and must contain the information and, attached, the following documentation:
    - i. Name i cognoms
    - ii. ID
    - iii. Telephone contact
    - iv. Report of the tasks carried out (they may be the matters that are established in article 6 of the present normative)
    - v. Other requirements established by the Center Council mitjançant l'acord de coordination.
    - vi. Other requirements established by the owner or the management of the center.
  - b. Once again, the certificate from the Student Council must be presented d'acord amb he that stableix l'article 25 of the present normative.

## ARTICLE 25. CERTIFICATION PROCEDURE GENERAL

1. The certification procedure begins with the request of the interested person to the Vice-Rectorate of Students. Ocupabilitat.
2. Applications submitted must be accompanied by the corresponding documentation segons he that is vulgui certify. The documentation necessary per to each case is the next:
  - a. For all course delegates, course subdelegates and delegations d'subject :
    - i. It must be requested in accordance with the one established by article 24 of the present regulations.
    - ii. The sol-licity s'ha of introduce in them dates establish yourself per the address or the Council of center.
    - iii. The competence to certify the correct execution of the tasks of the delegates correspond of shape exclusive to the CEUdL, he which delegate in the center councils. In case any central council was not able to exercise it, se'n will be able entrust the address of the center amb the prior authorization of the CEUdL.

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- b. For the student representatives in general and particular bodies of the University of Lleida (Claude, Governing Council, faculty boards, departmental councils, commissions d'studies) :
    - i. Report on activities carried out that included the meetings and actions in which the participate
    - ii. Expedited certificate from the secretary or secretary of the organization that certifies that the student ha complete els criteria estarts in l'article 23 of the present regulations.
    - iii. Qualsevol other information that is considered of interest to the sol-licity.
  - c. For the coordinators of the center student councils : diploma expedited by the coordinator of the CEUdL.
  - d. Per als coordinators of the CEUdL : certification expedited pel Vice-rectorate d'Students i Ocupabilitat.
  - e. Per als coordinators either responsible of them associations registered in he Register of associations of the UdL : expedited certification by the Vice-rectorate of Students and Ocupabilitats.
3. els certificats esmentats in he point former s'han d'issue Yo sign in format electronic i s'han of lliurar to l'student sol · bidder. In cas that per causes justifications No is pugui lliurar he certification to l'student, will burn send it to l'adreça of run electronic official of the Vice-rectorate of Students and Occupations in a maximum term of fifteen working days to be shared from the moment the student completes the sol-licity.
  4. The student must submit the application following the instructions present on the website of the Vice-rectorate d'Students Yo occupation, continued per run electronic continued amb An electronic form enables this purpose. All documentation that is sent within 30 minutes will be in PDF.
  5. A vegada rebuda the sol-licity Yo the documentation attached, he Vice-rectorate Students and Ocupabilitat has issued a resolution that recognizes the name of credits that, according to article 23, correspond to the student in relation to the related activities. This resolution must be submitted in digital format and must be communicated to the institutional email address of the interested person with a copy to the center secretary. corresponding

### ADDITIONAL PROVISION FIRST

Despres of the entrance in vigor d'aquesta normative is eliminated the figure of delegate either delegate of class Yo of delegate either delegate of group, aixi com qualsevol other figure of delegate No recollida in these regulations. The only delegates valid from the approval of this norm are the definitions in this normative.

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## ADDITIONAL PROVISION SEGONA

In the event that the Student Council of the center does not have an active coordination team, the functions that this body would have to carry out according to the present regulations will pass to the management of the corresponding center so that they should be included in the support, if necessary, of the CEUdL.

## THIRD ADDITIONAL PROVISION

This regulation modifies article 3.1 of the Regulations on transversal subjects of the University of Lleida to establish the minimum limit of credits at 0.5 in lloc d'1.

## DEROGATION PROVISION

After the entry into force of these regulations, the Reconnaissance Regulations are repealed. of the subject cross per representation Yo participation student (According no. 199/2016 of the Governing Council, modified by Agreement no.218/2017).

## ENTRY INTO FORCE

Aquesta normativa enters in vigor to l'inici of the courses 2022-2023, a cop approved pel Council of Government, sens harm of the later publication in he *Butlletí Official of the Universitat* .

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