



Regulations for accepting transfers of academic records and validations of foreign studies at the Faculty of Medicine of the University of Lleida

Approved by the Governing Council on June 20, 2024.

1. These regulations apply to all applications submitted to access degree studies at the Faculty of Medicine of the University of Lleida via file transfer or via validation of partial or total foreign studies.

In accordance with the provisions of article 3.1 I) of Royal Decree 412/2014, of June 6, which establishes the basic regulations for admission procedures to undergraduate university courses, in order to be admitted via transfer of file or via partial or total foreign validations to any degree study of the Faculty of Medicine of the University of Lleida, a minimum of 30 credits must be recognized in the degree of destination based on the proposal of acknowledgment made by the student himself.

2. People who want to request the transfer of the file must present the following documentation:

- File transfer request addressed to the dean of the Faculty of medicine
- Personal academic certificate of the studies completed, which also states the university where the university entrance exams were taken and that the student complies with the requirements of permanence in the center of origin. If the studies were completed at the University of Lleida, you do not need to present this certification.
- Sealed copy of the study plan
- Documentation that accredits the skills achieved and the training content studied or the programs of the subjects studied (and it is recommended that the link to the official website be indicated where they can be consulted if necessary). This documentation must be stamped by the center.

Likewise, they must have paid the Studies fee for the academic file for the validation, adaptation, transfer and recognition of the study plans.

3. People who want to apply for the validation of foreign university studies total or partial must present the following documentation:

- Request for recognition of credits addressed to the dean of the Faculty of Medicine.
- Students who have gained access to university within the Spanish system: personal academic certificate of the studies completed, which also states the university in which they took the university entrance exams and that the student meets with the requirements of staying in the center of origin.



- Students who have not gained access to university within the Spanish system: personal academic certificate of the studies completed, in which it is also stated that the student complies with the requirements of staying in the center of origin.
- Document of Declaration of equivalence of the average grade issued by the National Agency for Evaluation of Quality and Accreditation (ANECA).
- The student who has completed university studies abroad must also prove that he has not applied for approval of his university studies at the Spanish Ministry or that, if he has done so, he has a definitive negative decision.
You can use the Declaration model published on the website of the Faculty of Medicine or submit the Ministry's resolution.
- Sealed copy of the study plan
- Documentation that accredits the skills achieved and the training content studied or the programs of the subjects studied (and it is recommended that the link to the official website be indicated where they can be consulted if necessary). This documentation must be stamped by the center.

Likewise, they must have paid the Studies fee for the academic file for the validation, adaptation, transfer and recognition of the study plans.

The documentation issued abroad must comply with the same legality requirements as the Academic Regulations require for access via university pre-registration for degrees and masters.

4. The student whose application has been admitted to study will receive the notification of their admission or non-admission in a particular way at the same time as the resolution with the credits that are validated or recognized. The rest of the applications will remain on the waiting list and the study will only be carried out if there is a vacancy in the assigned places.

The information relating to the deadlines for submitting applications, the number of places offered for each degree, the procedure and the criteria for the allocation of places, the list of applications ordered for their study and the date of completion of the procedure they can be consulted on the website of the Faculty of Medicine of the University of Lleida.

5. A reservation of two places will be made for applications from students who study the degree in Biomedical Sciences at the Faculty of Medicine of the University of Lleida and wish to transfer to the degree in Medicine. Places will be allocated to the two applications for which a greater number of credits are recognized, the minimum being 30 ECTS, in accordance with the recognition table published on the website of the Faculty of Medicine. In the event of a tie, the places will be allocated to the students who can prove the best average grade in the academic record on the date that the deadline for submission of applications ends.



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If the number of places offered for the degree in Medicine is equal to or less than two, the Study Committee reserves the right to offer the vacant places only to students of the degree in Biomedical Sciences of the University of Lleida.

6. Observations:

- a) Credits that have already been approved by the end of the application submission deadline will be assessed exclusively. Any changes in the academic record that are made after this date will not be taken into account for the study. Nor will any academic certificate issued on a later date than the closing of the application submission deadline be accepted.
- b) In the case of applications to access the degree in Medicine, given the specificity of these studies, only applications will be accepted from students from other national or foreign universities who are already studying medicine. Credits obtained in degrees other than Medicine will not be assessed.
- c) Credits previously recognized at other universities will not be recognized.

7. These regulations will come into force from the 2024-25 school year.

8. Unique repealing provision.

With the approval of this regulation, it is expressly repealed:

- Procedure and criteria for admission to studies at the Faculty of Medicine of the University of Lleida approved by Governing Council agreement of 11 December 2019.